

# 2024 Taipei International Dragon Boat Championships

## Rules and Regulations

Registration number: 1123037399

Drafted on January 4, 2024

### **I. Objectives**

It is to advocate our traditional culture, promote dragon boat folk sports, and foster international exchange and friendship.

### **II. Conduct:** Sports Administration, Ministry of Education

### **III. Organizer:** Taipei City Government

### **IV. Manager:** Department of Sports, Taipei City Government

### **V. Co-Manager:**

Taipei Municipal Athletics Federation, Department of Information and Tourism, Department of Transportation, Taipei City Fire Department, Taipei City Police Department, Department of Health, Department of Environmental Protection, Department of Personnel, Department of Government Ethics, Hydraulic Engineering Office and Parks & Street Lights Office of Public Works Department, Taipei City Public Transportation Office, Taipei City Parking Management and Development Office, Taipei Bei An Junior High School, Taipei Water Department and The Red Cross Society

### **VI. Date:** From June 8, 2024 (Saturday) to June 10, 2024 (Monday)

### **VII. Location:**

Yingfeng Pier, Dajia Section River Way, Keelung River (under Dazhi Bridge, East-West bound 500-meter waterway), Taipei City.

### **VIII. Competition Divisions**

#### 1. Standard Dragon Boat:

(1) Number of teams: The number of teams for each category are listed as follows:

- (a) Men's Open (maximum of 28 teams)
- (b) Women's Open (maximum of 12 teams)
- (c) Mixed Open (maximum of 48 teams)

Females are allowed to register in Men's category competitions.

(2) The cap number for each category includes the reserved winning teams in 2023. Teams organized by Embassies and overseas units in Taiwan and the local and foreign teams invited by the Organizer will not be included

in the number of each category.

(3) The winning teams from the previous year -2023 Championships (listed in Appendix 1) are in reserved places. The reserved teams should register under the same name for the same category of competition as the previous year and follow all registration requirements and deadline.

## 2. Small Dragon Boat

### (1). Open Division:

a. The number of teams for each category are listed as follows:

(i) Men's Open (maximum of 20 teams)

(ii) Women's Open (maximum of 20 teams)

(iii) Mixed Open (maximum of 40 teams)

Females are allowed to register for the Men's category.

b. The cap number for each category includes the reserved winning teams in 2023. Teams organized by Embassies and overseas units in Taiwan and the local and foreign teams invited by the Organizer will not be included in the number of each category.

c. The winning teams from the previous year -2023 Championships (listed in Appendix 1) are in reserved places. The reserved teams should register under the same name for the same category of competition as the previous year and follow all registration requirements and deadline.

### (2) Junior Division (Maximum of 12 teams):

a. Mixed teams (with no more than 6 male paddlers in each team) Students from public or private high schools (vocational schools) may organize teams to enter. Crew members of each team are not limited to one school.

b. The captain must be over 20 years of age.

c. A copy of certificate of enrollment from the school for each crew members is required for registration.

d. **The registration/entry fee is waived, for this division to promote participation.**

### (3) Masters Division (Maximum of 36 teams):

a. Participants must be over 50 years of age (born before June 8, 1974).

There is no gender ratio restriction for this division.

b. The winning teams from the previous year (listed in Appendix 1) are in

reserved places. The reserved teams should register under the same name for the same category of competition as the previous year and follow all registration requirements and deadline.

(4) City Government Division (Maximum of 8 teams)

It is limited to staff and officials of Taipei City Government. Teams registered for this division needs to follow the number of paddlers for Mixed team. Crew members of each team are not limited to one agency, office or department.

3. The organizer reserves the right to change maximum number of teams for each category based on number of teams registered. The total number of teams for the Championships will not exceed 230 teams. (See Appendix 2) The number does not include invitational teams.

4. The Organizer reserves the right to cancel, merge category or division for any category or division with less than 5 teams registered. The registration fees will be refunded for canceled category or divisions. No refund will be provided for any other conditions.

## **IX. Registration**

1. Online Registration: Registration is accepted on the official website (dragonboat.taipei) of the 2024 Taipei International Dragon Boat Championships (hereinafter referred to as the dragon boat website).
2. Online registration opens at 10:00 AM on March 25, 2024 (Monday) and closes at 11:00 PM on March 29, 2024 (Friday).
3. Post in registration document:
  - (1) It is advised to check if all information provided is correct before submitting the entry online. After completing online registration, have the following documents printed out and signed. And send them to the designated address before the following dates. Failed to do so or late submission will be deemed as incomplete registration. There will be no refund of registration fee for incomplete registration.
    - a. deadlines for post in registration document
      - i. Accepted active teams: 6:00 PM of April 3<sup>rd</sup>, 2024 (Wednesday) (determined by the postmark date)
      - ii. Alternate teams (on waiting list) moved to be active teams: 6:00PM of April 12, 2024 (Friday) (determined by the postmark date)
  - (2) Forms downloaded from sources other than the registration system

will not be accepted.

(3) No personal delivery of registration document will be accepted.

#### 4. Registration Fee

(1) Payment via paper form: Within the registration period, print out the payment slip and pay at Taipei Fubon Bank counters, designated convenience stores, or via ATM. After payment, affix the receipt on the registration documents.

(2) EasyWallet Payment: Upload the transaction record to the team's registered account within the registration period.

(3) Failure to make timely payment will result in forfeiture of the confirmed spot. Late payments will not be considered, and the vacated spot will be allocated to a waitlisted team in the same category."

(4) The registration fee is 3,000 TWD for each team registered for Standard Dragon Boat Championships and Small Dragon Boat Championships. The registration fee is waived for Invitation teams and teams registered for Junior Division or Master Division.

(5) The registration fee receipt can be downloaded from the official event website from 10:00 AM of April 19, 2024 to 23:59 of June 21, 2024.

(6) The registration fee will not be refunded regardless of whether the team participates in the competition or not. Teams that fail to pick up their accreditation within the time announced by the Organizer will be disqualified from the competition and the registration fee will not be refunded. Except when the competition is suspended due to the announcement of the Organizer or the team cannot participate due to the impact of the epidemic, the Organizer will refund the registration fee in full to the team account (the domestic bank account provided in the registration system to receive the subsidy when registering).

#### 5. Registration Instructions

(1) Team name: The Mandarin team name or the Mandarin-English mixed team name shall not exceed 8 characters (units)

(2) Crew member:

a. Team members:

i. It refers to the "paddler" or "steersperson". Participants must choose one of the two identities to register. Only those registered as team members are allowed to board the boat for competition.

ii. Drummers and flag catcher should be registered as "paddlers."

iii. The paddlers of any team cannot register another team as "paddler(s)" nor "steersperson".

iv. Those who register as "paddler" can serve as the steersperson of the registered team when they compete.

v. The registered steersperson can only steer the boat. He/She CAN NOT compete as the paddler nor the drummer nor the flag catcher.

vi. The steersperson is not limited to register as "steersperson" to one team. He/ She can register as steersperson for other teams.

vii. Each team can only register one steersperson.

viii. The male steersperson can be registered for the women's team as the steersperson.

ix. Must be at least 15 years of age (born before June 8, 2009). Members under the age of 18 need to submit the "Letter of Consent from Guardian for Underage Participants" (including relevant supporting documents, see Appendix 7 for more details).

b. Team Officials

1. It refers to the "team leader", "coach" and "management".

Team officials must choose only one of the three identities to register. The only exception is for teams registered for the Junior Division. Junior Division teams do not need to register any team officials, but still need to provide the window of contact for their teams.

2. "Team Officials" are not allowed to board the boat for the competition. If they want to board the boat for the competition, they must register additionally as a "crew member". Only the Junior Division team officials can register

additionally as a "steersperson".

3. Those who are registered as "team officials" and additionally registered as "steersperson" can register as another team's "steersperson" to assist other teams to steer the boat.

- (3) Personal information: Names, gender, ID numbers (those who are with a foreign passport need to provide their passport numbers or Alien Permanent Resident Certificate (ARC) number), date of birth (in AD format), contact number, email, and mailing address along with recent photo of officials and crew members

Your photo must be (in jpg format):

- \* Clear and in focus
- \* Taken within last month and in color
- \* at least 531 pixels X 354 pixels (height X width)
- \* The file size is limited to 4MB
- \* Face front with all features revealed and face covering 70% - 80% of the photo to facilitate identification
- \* The head or hair should not reach the frame of the photo, however, female with hair length touching the lower frame of the photo is acceptable

- (4) register to bring its own equipment:

- a. Life jackets: Please indicate whether the team has their own life jackets when registering. For teams that wish to bring their own life jackets, need to make sure they meet the specifications regulated in Appendix 3 and must be fully aware of and abide by the content of Acknowledgement of Risk/Responsibility and Liability Waiver for Teams with Self-Equipped Life Jackets (Appendix 4).
- b. Paddles: Please specify the number of self-provided paddles in the registration system when registering. The self-provided paddles must meet the specification and regulations of IDBF (Appendix 5).

- (5) Team introduction: It is for the announcement during competition which includes description of team characteristics, achievements over the years, promotion of the unit or organization, etc.. It is limited to 200 words.

(6) Consent of Participation (The Organizer will not accept team registration if it is not signed by all participants.):

- a. Consent for Release of Personal Information (Appendix 6)
- b. Letter of Consent from Legal Representative (Guardian) for Underage Participants (including relevant supporting documents, as shown in Appendix 7)
- c. Team Grant Agreement and a copy of the account bankbook (Appendix 8)

(7) For the teams registered for small size dragon boat division, they can apply for a public steersperson by ticking the corresponding box in the registration system.

ii. Steersperson's Workshop

Each accepted active team can send one representative from its crew member or officials to participate the steersperson's workshop. There are two workshop sessions. Each session is up to 70 participants. The registration is accepted sequentially, and it is closed when it reaches the max number of participants.

(1) Each team can submit two representatives indicating first order and second order. If for any reason that the first order representative is not able to attend the workshop, the position can be replaced by the second order representative. If such case should have occurred, the team needs to notify the Organizer by April 20, 2024.

(2) The workshop starts at 8:00 AM and ends at 4:30 PM. The dates for the two sessions of Steersperson's workshop are listed as follows:

a. Session ONE (3 days): April 27, 2024 (Saturday), April 28, 2024 (Sunday), and May 4, 2024 (Saturday)

b. Session TWO (3 days): May 12, 2024 (Sunday), May 18, 2024 (Saturday), and May 19, 2024 (Sunday)

iii. For any questions or concerns regarding the registration and the event, please contact the Organizers during working hours (9:00AM to 6:00 PM).

(1) For online registration: Mr.Liu 02-8792-2885 ext.829

(2) For registration status: Mr.Huang 0933808856

(3) For competition related matter: Mr.Lin 0918026992, Mr.Kao

0936230943

(4) For Pre-Match practice: Mr.Chen 0932148408

(5) For Pre-match Simulation Pool practice:Mr.Huang 03-486-2200

8. No changes to registration information will be accepted for this Championships. Teams are required to fill out accurate information and upload correct photos when registering online. If incorrect information is found upon review, teams will be notified to correct the information. If correction is not made within the specified time frame, the team will be directly disqualified from the competition.

9. Relevant information notifications will be sent to the team contact person by e-mail as the main method. Teams are responsible for confirming the accuracy of their email address and checking their inbox.

## **X. Number of Team Crew and Conditions**

### 1. For Standard Dragon Boat Championships

(1) The number of team members must not exceed the maximum of 35 persons, including up to 3 team officials (one captain, one coach, one manager) and up to 32 team crews (including the paddlers, a steersperson, a flag catcher, and a drummer).

(2) Any team wishes to participate is required to recruit its own steersperson/coxswain. The organizer will not provide public steersperson.

### 2. For Small Dragon Boat Championships

(1) The number of team members must not exceed the maximum of 25 persons, including up to 3 team officials (one captain, one coach, one manager) and up to 22 team crews (including the paddlers, the steersperson, and the drummer).

(2) The steersperson can be provided by the organizer (public steersperson) based on prior request. The public steersperson can't be hold responsible for successfully finishing the race. Through consideration is advised for each team is responsible for its decision of whether to request for public steersperson's assistance.

3. It is suggested that each team fills the quota at the registration. It is to ensure enough number of participants when one of the athletes is not able to participate due to unforeseen reasons.

4. Understanding this event can be considered as a strenuous sport, all



participants must have knowledge of water safety and be able to swim as well as having passed a health examination to participate. Check one's personal condition to make sure the individual is well enough for competitive sports before any competitions or trainings. Each team's officials are responsible for insuring that all team members have met the above-mentioned requirements.

5. For the "steersperson" registered for multiple teams, in the case of the concurrent team schedule conflicts, the Organizer is not obliged to change the schedule or delay the roll call time.

## **XI. Race Format**

The Organizer will determine the race format applied based on the number of teams registered.

## **XII. Meetings**

### **1. Team Draw**

The team draw meeting will be held at the 3rd floor in the Audio-Visual Room at the Department of Sports, Taipei City Government at 14:00 on May 15, 2024 (Wednesday). No further notice will be given. If a team fails to send a representative for the team draw, the administration office of the event organizer has the right to draw for the team. And the team must accept the drawing result without reservation.

### **2. Team Manager's Meeting**

Team Managers' Meeting will be held at the 3<sup>rd</sup> floor, Audio Visual Room of Department of Sports, Taipei City Government at 14:00 on June 1<sup>st</sup>, 2024 (Saturday). The Team Accreditation cards will be given out at the Team Managers' Meeting. No further notice will be given. The teams that are not able to attend the Team Manager's meeting need to pick up their accreditation cards between 18:00-20:00 of June 3, 2024 (Monday) at 1F of Department of Sports, Taipei City Government. Other pick-up time will not be accepted.

## **XIII. Race Gears and Equipment**

1. The Organizer will provide all necessary equipment for the competition such as the boat, rudder, drum, and drumstick. (Other training aids such as the whistles, loudspeakers are not allowed to be used in the event.)

The Organizer reserves the right to make changes to the equipment in case of schedule changes or for any other reason.

2. Each team can bring their own life jackets or wear the life jackets provided by the Organizer. Since dragon boat racing is a team sport, life jackets are regarded as part of the team uniforms. All teams must wear life jackets of the same color. The styles of self-equipped life jackets are mainly zipper or buckle. There is no restriction on color and the brand of the life jacket used. Buoyancy suits, belt-type/waist band type, inflatable, and pneumatic life jackets are prohibited. More details can be found in Appendix 3.
3. The self-equipped life jackets will be inspected by the Organizer. If they do not meet the requirements in Appendix 3, the team will be prohibited from using their own lifejackets. And the team is required to wear the life jackets provided by the Organizer.
4. The life jackets provided by the organizer are in red. If the team's self-provided life jackets are insufficient in number during the inspection, the team is required to wear the life jackets provided by the organizer uniformly to compete.
5. Participants can prepare their own paddles that meet the specifications of International Dragon Boat Federation (IDBF) standard (see Appendix 5) for the competition. If they do not meet the specifications, please use the paddles provided by the Organizer. There is no restriction for the whole team to use the same style of paddles. All self-equipped racing paddles (even IDBF approved paddles) need to be sent to the Organizer for inspection prior to the race. If the whole team uses the same style and model of paddles, all self-equipped paddles need to be brought to the “paddle inspection area” for random inspection. The Organizer will affix the organizer approved label on the shaft of the approved paddles after the inspection. Any self-equipped paddle that fails to pass the inspection CANNOT be used for the competition.
6. Any team that intends to use their self-equipped paddles, must deliver all their paddles to the “Inspection Area” for verification at least 30 minutes before the roll call of the team or within the time specified by the Organizer. The Organizer will still apply random inspections after the inspection. If found in random inspection, say, the length of the

paddle does not meet the standards set out by IDBF, the team will be directly disqualified for the competition and the participation subsidy will be canceled.

7. Participating teams that wish to bring their own life jackets and paddles but are uncertain of the specification, can bring the life jackets and paddles to the Draw Meeting or the Team Leader Meeting. The competition referee team on site will assist in confirming whether they meet the requirements.

#### **XIV. Training Sign-up**

##### **1. Pre-Match Training Practice**

- (1) Registered teams are eligible to sign up for training sessions prior to the Championships. Online sign up only. NO on site sign up will be provided. Further details can be found in Appendix 10 (Safety Guidelines) and Appendix 11 (Guideline for Pre-match Practice Sign-up).
- (2) Pre-Match Training Practice only opens for the teams (coach and crew members) registered for this year's Championships.
- (3) Please make sure to bring a photo ID. For local athletes, Personal Identification card is required for scanning on site. For foreign athletes, the passport or ROC (Taiwan) Resident Certificate is required. The ID provided on site will be used for identification. Each team must follow all the rules and regulations set forth by the event organizer during training practice (Safety Guidelines and Pre-Match Practice Guidelines).
- (4) Self-equipped life jackets and/or self-equipped paddles can be used in Pre-match training practice.

##### **2. Simulation Pool**

Please find the details for the rules and regulations of simulation pool and practice sign-up in Appendix 13 and Appendix 14.

#### **XV. Rules & Regulations**

1. Any small dragon boat team that needs a race-sponsored steersperson/coxswain, should make such request in the registration. The assignment of the sponsored steersperson/coxswain is arranged by the Organizer. Once the assignment is made, no changes will be applied, and no objection will be accepted.

2. Crew members of each team must bring his or her own accreditation card AND personal ID (For local athletes, one of the followings is acceptable: ID, National Health Insurance Card, or Drivers' License. For foreign athletes, the passport or ROC (Taiwan) Resident Certificate is required. For teams registered for City Government Division, the valid work ID is required. For Junior Division athletes, the school ID is required.) to the Roll-call area at least 30 minutes prior to the race. Fail to do so will result in suspension of the race.
3. For Standard Dragon Boat racing, the team must consist of 21 members with 18 paddlers, a steersperson/coxswain, a drummer, and a flag catcher. For Small Dragon Boat racing, the team must consist of 12 members with 10 paddlers, a steersperson/coxswain, and a drummer. Any team with smaller number of crew will be disqualified. The number of crew member must be met at the rollcall before boarding the boat for competition.
4. For the Mixed Open Competition, the number of male paddlers for any team in a Standard Dragon Boat match may not exceed 10 persons. For the Mixed Division and Junior Division of Small Dragon Boat Championships, the number of male paddlers may not exceed 6 persons. The ratio of male and female paddlers is subject to each team.
5. For Standard Dragon Boat race, the rankings are determined by the sequence in which the teams catch their flags. The time recorded from the time the start signal is fired to the time the flag positioned at the finish line is removed will be listed as racing record. If a team is failed to catch its flag, the time the end of the boat passing the flag marking will be taken as the end of racing record. For Small Dragon Boat race, the rankings are determined by the sequence in which any part of the boats passing the finish line.
6. **When the race is completed, all teams of the same heat should row the boats back by going straight for 15 meters (passing the ball float) then turning the boat to the left and heading back along the riverbank (close to the stage area) to the pier.**
7. Every team must follow the match schedule posted by the Organizer (Event Handbook). The Organizer reserves the right to make any necessary changes. Any changes will be announced by the Race Officials though public announcement.

8. Every participant in the boat is required to wear a life jacket the whole-time during races from start to finish. The drummer and the flag catcher should remain at the front of the boat (between the head of the boat and the first pair of paddlers).

\* During the race is defined: from putting on the life jacket on shore, go to the pier and board the boat, start signal is fired to the finish of the race (standard dragon boat: catch the flag; small dragon boat: cross the finish line), return to the pier, leave the boat and up to the pier, and return the life jacket on shore.

9. As the dragon boats are in place, the race staff will call "Are you ready?" "Attention!" (At this time, the paddle blades must not go into the water and cannot row) and proceed to go **as the start signal is fired** by the race official.

**10. Violation of the following (1) to (10) will result in disqualification of the race and cancellation of the specific competition grant. Violation of (11) to (13) will result in disqualification of the Championships and ALL the competition grant.**

**(1) The number of crew members on boat is not followed.**

**(2) The drummer also acts as the flag catcher, or the steersperson acts as the paddler during the race.**

**(3) Any team member who does not wear a life jacket any time of the duration of the race.**

**(4) Any team uses the necessary equipment for the competition that's not provided by the Organizer such as the boat, rudder, drum and drumstick. (or use other training aids such as whistles, loud speakers, etc.)**

**(5) The team does not stay in its designated lane, including**

**i. the boat deviates its direction,**

**ii. the boat deviates its direction partially or entirely and impact other boats or colliding with or capsizing another boat. If any of the violation occurs, the violated team is required to return to the starting pier immediately.**

**(6) No team shall start paddling or have the paddle blades in water before the start signal is fired nor put the paddle(s) against the pier. Violation will be deemed foul start. The team will be penalized upon**

- the second violation of this rule.**
- (7) All paddlers must remain seated on the boat from the start to finish. (Only the drummer, flag catcher, or the steersperson is not bound by sitting on the boat.) Any violation will result in penalty.**
  - (8) For all divisions, the Steerspersons are not allowed to paddle or assist in paddling during the race. (Assisted paddling refers to steering toward the end of the boat anytime from the start of the race to the end of the race.)**
  - (9) Any equipment or crew member falls into the water due to fault any time during the race.**
  - (10) The inspected self-equipped paddle later being found that the length of the paddles being adjusted which did not meet the standards stipulated by IDBF without authorization.**
  - (11) Any team deliberately or by fault to fully stop paddling, blocking, or keep the helm off water and unable to control the boat which causes collision or other incidents during the race.**
  - (12) Any team that misses a race, regardless of the reason, including the case of forfeiting a race or ruled cancellation by the Organizer.**
  - (13) Any team or crew member or officials who does not accept the judges' decisions and disturbs or disrupts the order of the event or acts in unsportsmanlike conduct, or acts in any other manner deemed as unsuitable by the Referee Committee. (For example: Crew member deliberately fall/jump into the water; deliberately dropping equipment or damaging dragon boat equipment, etc.)**
11. Teams that are not able to finish the race due to factors of others (such as the influence of other team's violation), the Organizer will not accept appeals but WILL grant the race subsidy.

## XVI. Awards

1. Prize money will be awarded according to the following charts: (Unit: NT\$10,000)

### A. Standard Dragon Boat:

Number of entries	Ranks and amount of prize money					
	1st	2nd	3rd	4th	5th	6th
40 teams or more	40	20	15	10	7	5
30-39 teams	30	18	12	8	5	3
10-29 teams	18	8	5	2	1	-----
9 teams or fewer	10	3	2	1	-----	-----

### B. Small Dragon Boat:

Number of entries	Ranks and amount of prize money					
	1st	2nd	3rd	4th	5th	6th
30 teams or more	15	12	8	5	3	1
10-29 teams	12	7	5	3	1	-----
9 teams or fewer	8	3	2	1	-----	-----

### 2. Trophies, medals, and certificate of merits:

For all Divisions, the champion will be awarded a trophy. The top three teams will each be awarded a medal. The top six teams will each be awarded a certificate (when 5 teams participate, only the top three teams will receive awards; when 6-9 teams participate, only the top four teams will receive awards; when 10 or more teams participate, the top five teams will receive awards. When 20 or more teams participate, the top six teams will receive awards.) Please find the chart below for detail

Ranks	1st			2nd			3rd			4th			5th			6th		
	T	M	C	T	M	C	T	M	C	T	M	C	T	M	C	T	M	C
20 or more	V	V	V	V	V	V	V	V	V	V	—	V	V	—	V	V	—	V
10 or more	V	V	V	V	V	V	V	V	V	V	—	V	V	—	V	—	—	—
6-9	V	V	V	V	V	V	V	V	V	V	—	V	—	—	—	—	—	—
5 or less	V	V	V	V	V	V	V	V	V	—	—	—	—	—	—	—	—	—

(T: Trophies, M: Medals, C: Certificate of Merit)

3. Grant Subsidy: Subsidy will be issued to the teams that satisfy the followings:

- (1) “Receipt of Grant” can be downloaded upon completion of the competition at the event website (from 10:00 AM of June 14, 2024 (Friday) to June 21, 2024 (Friday)). The amount of subsidy will be issued based on each team’s participation and the amount will be transferred to the designated account. The designated account holder of the grant subsidy needs to send (or deliver) the filled and signed Team Grant Agreement form to Department of Sports by June 26, 2024. Late submission will not be accepted. The organizer will issue subsidies based on the actual participation situation and remit the funds to the designated account.
- (2) Follow the rules and regulations set out by the Organizing and attend the opening ceremony in proper attire. Subsidy will be revoked if there are less than 10 attending members for the standard dragon boat team or less than 6 members for small dragon boat team for the Opening Ceremony. When all members are in attendance, the event organizer assigned team sign carriers need to confirm the number of attendees and sign in for the team. It is encouraged but not mandatory for teams to participate in the Closing Ceremony except all awarded winning teams are required to participate in the Closing Ceremony.
- (3) Every team shall follow the regulations, complete all the races, and attend the Opening or Closing ceremony. Subsidy will be revoked for any violation of the regulations or forfeiting the match.
- (4) Teams that meet the above-mentioned requirements will be able to receive the subsidies listed in the chart below:

Category	Standard Dragon Boat	Small Dragon Boat	
		Open Division (Men’s, Women’s, Mixed, and City Government)	Master Division



Subsidy	NT\$5,000 for every race completed until reaching maximum NT\$20,000 for each team.	NT\$3,000 for every race completed with self-provided steersperson, until reaching maximum NT\$12,000 for each team. For teams requesting organizer sponsored steersperson for any round of race, the above will not apply. The total of NT\$3,000 (no accumulation of heats) subsidy is granted for each team requesting organizer sponsored steersperson.	NT\$5,000 for every race completed until reaching maximum NT\$20,000 for each team.
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- (5) For the promotion purpose, NT\$20,000 subsidy will be provided for teams of the Junior divisions regardless of self-provided steersperson or organizer sponsored (requested) steersperson is administered.
- (6) If the subsidy/grant account holder is a foreigner, please provide a copy of the front/back of the Residence Certificate. If the stay in Taiwan is less than 183 days, 6% of the subsidy amount will be withheld.

**XVII. Disputes**

- 1. Any disputes relating to the qualification of team members should be brought up at the time of assembly at the Roll-Call Area and CANNOT be disputed once the race started. If the disputes regarding the competition arise, the referee’s decision shall be final and binding.**
- 2. Disputes regarding the competition must be reported to the Chief Referee on the spot orally and followed by a written appeal (Appendix 9) of the dispute. The written appeal of the dispute needs to be signed by either the team leader or the coach with a deposit of NT\$5,000 to the Organizer within 30 minutes after the race is completed. Once the dispute is sustained, the deposit will be returned. However, if the Referee Committee decides that the dispute is not sustained, the deposit will NOT be refunded.**
- 3. On the day of receiving a written appeal of the dispute, the Organizer will call a meeting with the Referee Committee to discuss the dispute and confirm whether it is sustained or not. The Committee’s decision**

**in the meeting should be final and binding.**

- 4. If there is any act of opposing the Committee's final decision orally or in written form or spreading rumor or other misconduct ruled by the Referee Committee, the team will be disqualified, and its competition result/record will be cancelled.**

#### **XVIII. Addenda**

1. Any team that does not follow the pandemic prevention measures set out by the Organizer and not rectify immediately after Organizer's reminder and instruction will result in disqualification and remove all subsidies.
2. International teams invited by the Organizer will not receive additional subsidy if they have already accepted the Organizer's offer for accommodation and travel arrangements. Foreign community teams may request the same subsidy as the local teams, but no additional meals or accommodation subsidy will be issued.
3. Each team shall cover its own transportation, meals, clothing, and other related expenses during the competition.
4. Teams shall obey the safety related instruction set out by the Organizer's training staff and lifeguards during practice and competitions. All team members must wear life vests (See instruction in Appendix 15) during competition and training/practice and must be able to swim. All teams shall take full responsibility for their own safety during pre-match training practice and competition.
5. Teams participate in pre-match training practice must sign up their training time accordingly and follow "2023 Taipei International Dragon Boat Championships Pre-Match Training Practice & Safety Guidelines" (Appendix 10). The Pre-training schedule will be based on the order in which teams registered for their training sessions.
6. In case of a natural disaster or unpredictable events, the organizer has the right to suspend or delay matches. In such case, subsidies will be issued as usual. Prize money will be awarded or cancelled at the discretion of the Organizers depending on the progress of the competition.
7. The Organizer may request compensation from the team which causes damage of boats or capsizing by any wrongdoing; or if any equipment lost, damaged or any third person injury during practice or competition. The Organizer also reserves the right of prosecution.

8. It is required that all teams and crew members follow the organizer staff, lifeguard and administrative officers' safety guideline and guidance. If violation occurred and confirmed to be true, a warning notice is applied for the first offence. The violated team will be disqualified and the full subsidy will be cancelled for the second violation.
9. Should any team, team member or officials not accept the Organizer's judgment, or any violation such as listed in XV-9. (11) and XV-9. (13), disturb or disrupt the order of the event or act in unsportsmanlike manner or act in any other manner deemed as unsuitable by the Referee Committee, will be disqualified from the competition and all subsidies will be canceled. The Organizer may notify the appropriate institution, organization, or school to sanction or forbid the aforementioned team or team member(s) from participating in the following year's competition.
10. All staff members of the Organizer and referee division are not allowed to participate as members or officials for any team.
11. The winner's prize money is regarded as an income. Therefore, must follow the Consolidated Income Tax rules of Taiwan accordingly. Government organizations and schools need to file the tax deduction for their teams. The tax deduction of private institutes or social communities will be filed through the assistance of organization commissioned by Department of Sports.
12. If The amount and recipients of the competition subsidy for each participating team meet the supplementary premium requirements of the second-generation health insurance, the Department of Sports will deduct and pay the supplementary insurance premium in accordance with the regulations.
13. The Organizer purchases public accident liability insurance for participants according to the "Public Accident Liability Insurance Standard for Large and Group Events in Taipei City" (all details shall be subject to the insurance contract signed by the Organizer and the insurance company). It is advised to be cautious of your own safety and place additional personal accident insurance on your own. The insured items and amount are as follows. The terms and conditions are detailed in the policy:
  - (1) The liability for each bodily injury is NT\$3,000,000

- (2) Liability for bodily injury in each accident: NT\$15,000,000
- (3) Liability for loss of financial property in each accident is NT\$2,000,000
- (4) The maximum compensation amount within the insurance period is NT\$34 million

14. Teams may begin placing their belongings at the competition venue on the day of the event. Items used to reserve space in advance will be treated as abandoned and collectively disposed of. Each tent is primarily designated for the use of two teams."

15. Each team should prepare flag(s) and a flagpole to represent the team in the race and official ceremonies.

XIX. Any further information or revision of the regulations will be adopted and announced by the Organizer as it occurs.

(Appendix 1)

## Winning Teams of 2023 Taipei International Dragon Boat Championships

Category/ Division		Team	Result	Ranking	Category/ Division	Team	Result	Ranking
Standard Dragon Boat	Mixed Open	健身工廠 A	02:40:69	1	Small Dragon Boat 4	臺北海洋科技大學	03:32:48	1
		浩奇實業混合隊	02:41:13	2		Monster 龍舟隊	03:36:17	2
		台中市輕艇委員會	02:46:86	3		EastPower	03:37:02	3
		阿美青年踐根隊	03:00:93	4		遠東同濟煮粥隊	03:40:25	4
		吹呼破龍舟隊	03:04:40	5		光和綠食	03:34:39	5
		TSUNAMI	03:13:21	6		大佳龍舟隊	03:35:38	6
	Men' s Open	宏國大道城隊	02:30.02	1		真理大學	03:09:31	1
		浩奇實業男子隊	02:30.76	2		消 BRO 快	03:15:52	2
		qaris 熊鷹龍舟隊	02:44.08	3		峽城 SALAMA	03:20:16	3
		台北霞海城隍廟	02:45.98	4		三重埔	03:21:82	4
		FORESTABLE 樹豆	02:50.42	5		冠冕食品	03:24:03	5
		彩虹重擊湧	03:24.18	6		六五龍舟隊男子隊	03:36:71	6
	Women' s Open	臺灣風暴龍舟隊	03:15:25	1		真理大學台北霞海	03:43:62	1
		浩奇實業有限公司	03:16:86	2		今周刊捷兔女子隊	03:53:18	2
		六五龍舟隊女子隊	03:22:63	3		胸腔女戰士	04:01:59	3
		陽信三腳渡 I 銘傳	03:33:21	4		BT 防水少女	04:01:87	4
						峽城 SALAMA 女力	04:13:38	5
						臺北市立南港高中	03:23:83	1
				國立臺南海事	03:31:58	2		
				康橋高中 A 隊	03:37:50	3		
				康橋高中 B 隊	03:51:29	4		
				新北市立海山高中	03:54:04	5		
				旭源武士家黃隊	03:18:83	1		
				士林區社子島	03:21:16	2		
				日本淺野矽酸鈣板	03:21:28	3		
				山川鐵人紅隊	03:24:58	4		
				旭源運動家龍舟隊	03:40:47	5		
				旭源武士家橋隊	03:40:56	6		

(Appendix 2)

## List of Entry Quota for

### 2024 Taipei International Dragon Boat Championships

Category	Division	Max number of teams			Note
Standard Dragon Boat Open Division	Men's	28	Open for all	22	1. Local and international invitation Teams and teams represent foreign embassies are not included in the number. 2. Please find the list of winning teams of 2023 Championships in Appendix 1.
			Reserved teams (Winning teams of 2023 Championships)	6	
	Women's	12	Open for all	8	
			Reserved teams (Winning teams of 2023 Championships)	4	
	Mixed	48	Open for all	42	
			Reserved teams (Foreign embassy and offices)	6	
Reserved teams (Winning teams of 2023 Championships)			5		
Small Dragon Boat Open Division	Men's	20	Open for all	14	
			Reserved teams (Winning teams of 2023 Championships)	6	
	Women's	20	Open for all	15	
			Reserved teams (Winning teams of 2023 Championships)	5	
	Mixed	40	Open for all	34	
			Reserved teams (Winning teams of 2023 Championships)	6	
Small Dragon Boat (Mixed)	Junior	12	Open for all	12	
	Master	36	Open for all	30	
			Reserved teams (Winning teams of 2023 Championships)	6	
	City Government	8	Open for all agencies of Taipei City Government	8	
Total number of teams		224			

( Appendix 3 )

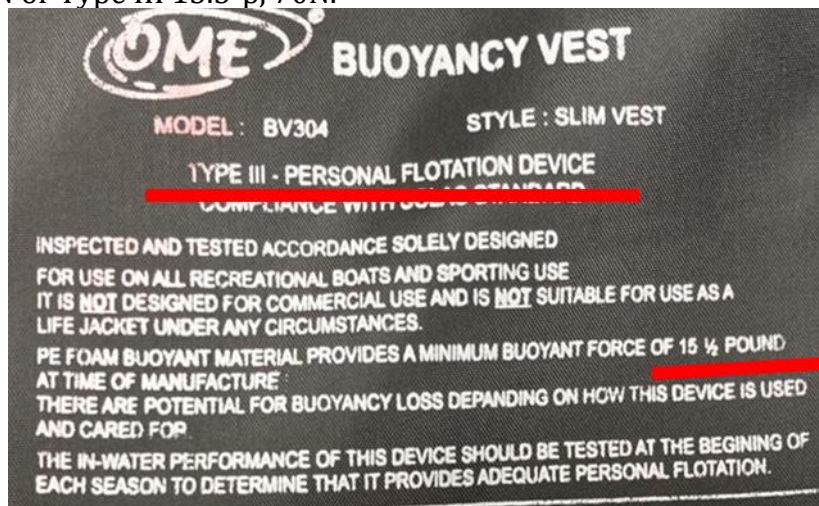
## Specifications for Self-Equipped Life Jackets And Personal Floating Devices

I、 Style :

1. Vest design ; Mainly in zipper or snap in (buckled).
2. No restriction on color or brand but needs to be in uniformed color for the whole team.
3. Buoyancy suits, belt-type/waist band type, inflatable, and pneumatic life jackets and clothes that doesn't belong to life jacket category (e.g. protective vest, seaman coverall, etc.) are **prohibited**.











II、 Material and Buoyancy :

1. Covered with 100% nylon and filled with high density COREX foam N.B.R or PVC foam.
2. Personal Floating Devices need to meet European Standard ( EN ISO 12402-5 EN 393 50N ) or ( ENISO 12402-4 EN 395 100N ) ; or US Coast Guard approved (USCG) Type II, 15.5- p, 70N or Type III 15.5-p, 70N.



III、 Any team that wishes to use self-equipped life jackets needs to fill and turn in “2024 Taipei International Dragon Boat Championships Acknowledgement of Risk/Responsibility and Liability Waiver for Teams with Self-Equipped Life Jackets” at registration. It is Okay if later the team decides to use the Organizer provided life jacket.

IV、 Reference Pictures for Self-Equipped Life Jackets

<p>Approved</p> 					
<p>Dis-Approved styles</p> 					

(Appendix 4)

2024 Taipei International Dragon Boat Championships  
Acknowledgement of Risk/Responsibility and Liability Waiver for Teams with  
Self-Equipped Life Jackets

I fully understand that it is a vigorous sports competition and aware of the potential risks of this event. The Organizer requires all participants to properly wear life jackets that meet safety standard during dragon boat practice and races before entering the water (the Organizer also provides uniform life jackets). The life jackets used by our team have complied with the relevant regulations on the styles and specifications on personal floating devices lay out in Appendix 3 of the Rules and Regulations. If the Organizer has any doubts on the self-equipped life jackets and floating devices, I will unconditionally provide supporting information for the Organizer's reference (such as the life jacket inspection certificate or the relevant specification certificate issued by the life jacket manufacturer, etc.).

The improper wearing of my own life jacket or circumvention of the Organizer random inspections may lead to injury or even death. If I still insist on using my own life jacket under such circumstances, I agree to waive the Organizer and its representatives, staff, coaches, staff and other related personnel in all civil litigation and the right to claim compensation once an accident occurs. And declare that the above-mentioned exposing personnel shall not be responsible for any personal injury inflicted by myself or others, property loss and accident caused by the activities I participate in. I agree that once an accident occurs, I will be responsible for all injuries or losses. The interpretation and application of this statement, as well as disputes related to this statement, shall be handled in accordance with the laws of the Republic of China. The first instance jurisdiction shall be Taipei District Court of Taiwan

This is to Department of Sports, Taipei City Government  
Declarant Signature(s):

(The signing form will be generated automatically by the registration system once the registration is successfully administered. One signature from each crew member and team official is required.)



(Appendix 5)

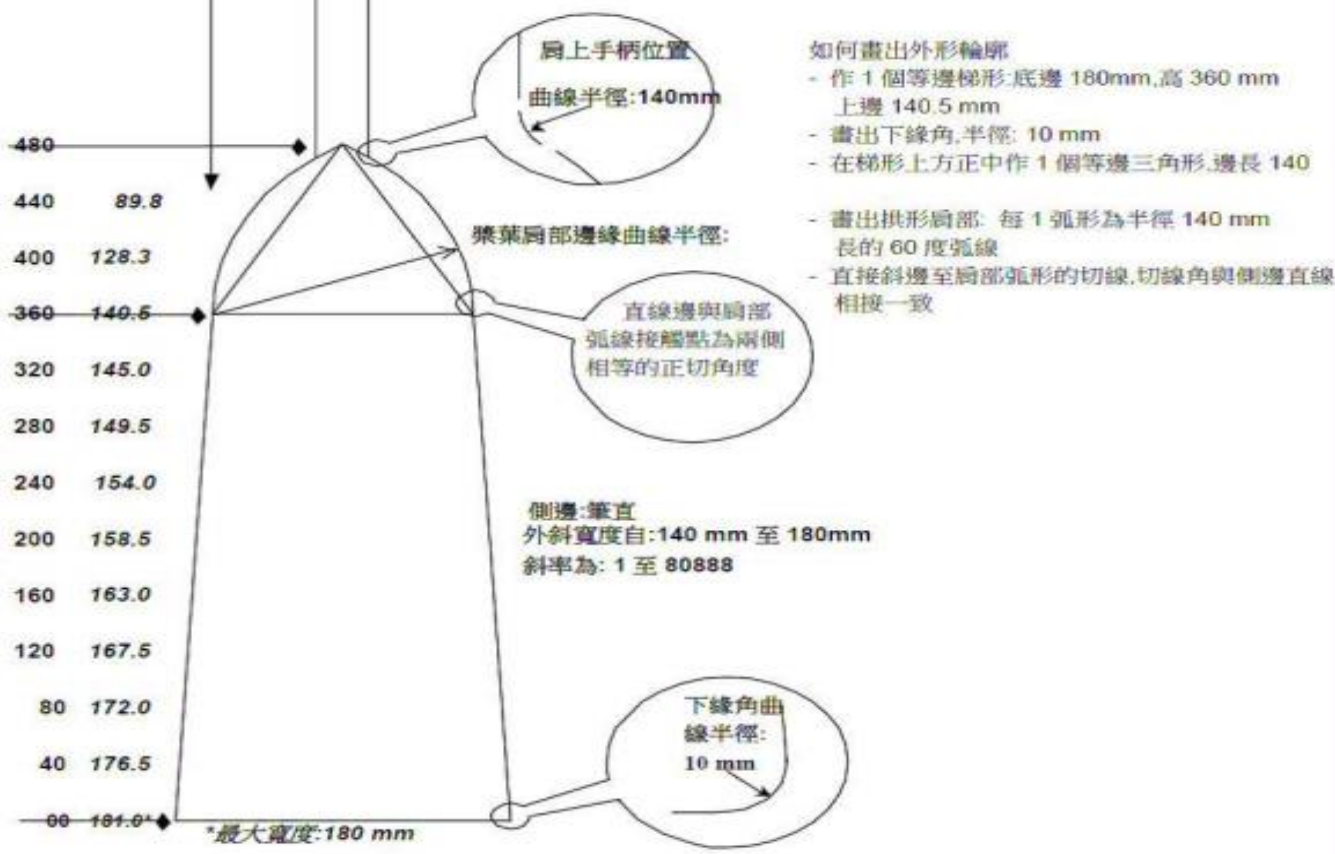
The International Dragon Boat Federation Standard Racing Paddle Specification

Height: 1050-1300 mm

選手自備用槳須通過規格檢查方可於比賽中使用

Measured in mm.

Shaft length  
+ grip handle:  
570-820 mm



Note: There are standard paddles certified by the International Dragon Boat Federation IDBF (as shown in the picture). The paddles used for the Championships must be sent to the Organizer for inspection. Even if the whole team uses the same type/model of paddles, they still all need to be brought to the "Paddle Inspection Area" for verification. After verification by the Organizer, the shaft of the paddle will be affixed with the Organizer approved label. Any self-equipped paddle that fails to pass the verification CANNOT be used for the competition.

(Appendix 5)

IDBF (國際龍舟聯合會) 標準比賽用槳規格圖

The International Dragon Boat Federation Standard Racing Paddle Specification

選手自備用槳須通過規格檢查方可於比賽中使用 The self-equipped paddle must pass the specification inspection before they can be used in the competition.

總長 Height : 1050~1300mm

槳桿+T 自握把 Shaft length + T grip handle

長 Length : 570~820mm

槳桿直徑 Shaft diameter : 25~35mm

所有尺寸單位為公厘 All measurement is measured in mm.

肩上手柄位置 shaft above blade shoulder

曲線半徑 Curve radius : 140mm

槳葉肩部邊緣曲線半徑 Blade shoulder curve radius

直線邊與肩部弧線接觸點為兩側相等的正切角度 The point between the straight edge and the arc of the blade shoulder is equal tangent angles on both sides.

側邊 side : 筆直 straight

外斜寬度自 Outer slope width : 140mm to 180mm

斜率為 Slope ratio : 1:80888

下緣角曲線半徑 Lower curve radius : 10mm

最大寬度 Maximum width : 180mm

槳葉厚度要求: Thickness of the blade: The thickness is at least 4mm measured 10mm from the bottom edge of the blade.

註：已有國際龍舟聯合會 IDBF 認證的規格標準槳（如圖），如需使用，須送大會檢查。若屬同款，仍須全部帶至「驗槳區」由大會驗證，驗證後之槳杆將貼上大會標籤，未能通過驗證之自備槳均不可在此賽事中使用。

Note: There are standard paddles certified by the International Dragon Boat Federation IDBF (as shown in the picture). The paddles used for the Championships must be sent to the organizer for inspection. Even if the whole team uses the same type/model of paddles, they still all need to be brought to the "Paddle Inspection Area" for verification. After verification by the Organizer, the shaft of the paddle will be affixed with the Organizer approved label. Any self-equipped paddle that fails to pass the verification CANNOT be used for the competition.

(Appendix 6)

**Consent for Release of Personal Information  
to Department of Sports, Taipei City Government  
(Pursuant to the Personal Information Protection Act)**

Abide by the Personal Information Protection Act, Department of Sports, Taipei City Government would like to inform you the following before obtaining your personal information.

1. Department of sports, Taipei City government (here in after) will collect your personal information: Name, contact information (including but not limited to your phone number, e-mail and living /workplace's address) or any information that can directly/indirectly disclose your identity for the use of 2024 Taipei International Dragon Boat Championships.
2. The Department is obligated to follow the Personal Information Protection Act and relative rules for using and collecting your personal information.
3. The information provided will be used reasonably for the purpose and the duration of organized period of the 2024 Taipei Dragon Boat Championships.
4. In addition to international event purposes, the Department will only use your information within the realm of the Republic of China.
5. The Department may make reasonable use of information collected for the specific purpose of data collection.
6. In Accordance with Article 3 of Personal Information Protection Act, rule #3. You reserve the following right for personal information: (a) inquiry and request for a review (b) request to make duplications (c) request to supplement or correction (d) request to discontinue collection, processing, or use (e) request to delete. If any of the actions affect your rights, the Department shall not claim any responsibility. According to Article 14 of Personal Information Protection Act, a process fee for any such requests may be charged.
7. If the personal information provided is not correct, the Department will NOT be able to provide specific services.
8. The Department will only disclose your personal information to another organization that is authorized to assist in carrying out the work of the 2024 Taipei Dragon Boat Championships. If this should happen, the Department will monitor the authorized organization closely to protect your information.
9. You fully understand this document complies with the Personal Information Protection Act and relative rules, and consent that the Department to obtain this document for future reference.

By signing below, I hereby certify that,

- a. I have read the above information, fully understood and accepted the terms and conditions set out by the Department of Sports.
- b. I hereby permit the Department of Sports, Taipei City Government to collect and use my personal information as well as for further request from the government for any administrative assistance.

(The signing form will be generated automatically by the registration system once the registration is successfully administered. One signature from each crew member and official is required.)

(Appendix 7)

**Letter of Consent from Legal Representative (Guardian)  
for Underage Participants  
2024 Taipei International Dragon Boat Championships**

I am giving my full consent for \_\_\_\_\_ to participate in 2024 Taipei International Dragon Boat Championships. It is to confirm and give consent on the followings:

1. We are fully aware of the potential risks and understand that it is a strenuous sport and the intensity of the competition. I agree for the minor to participate in the competition.
2. I guarantee that the minor can swim and has knowledge of water safety.
3. We have carefully read through the document of 2024 Taipei International Dragon Boat Championships-Rules and Regulations (including appendixes). The document is signed in person after fully understanding the content.
4. I guarantee that the content given in this letter of consent is true and correct. I shall bear all the legal responsibility or any consequences if there's any false or violation of the law.

To Department of Sports, Taipei City government

**Legal Representative (Guardian) ID Number**

**Contact Number**

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)

- Notes :
1. Please attach the minor's (under the age of 18) Household Registration Certificate or a copy of both front and back of the ID to confirm the legal representative.
  2. The parents are the rightful legal representatives of the minor. The consent should be signed by BOTH parents.
  3. If the parents are divorced or have single guardianship, a copy of the Household Registration that indicating guardianship need to be submitted before signing alone.
  4. If a minor's parents are deceased, or both of parents don't have legal custodial right, a copy of document of proof is needed from the rightful custodial right owner (e.g., the court verdict, copy of Household Registration Certificate with written court judgement, etc.)

( Appendix 8 )

## Team Grant Agreement

It is to confirm that the team of \_\_\_\_\_ (name of the team) is going to receive grants from 2024 Taipei International Dragon Boat Championships. The grants will be transferred into designate account \_\_\_\_\_ (name of the account). The account information is listed as follows:

(Please attach a copy of the account bankbook.)

To Department of Sports, Taipei City Government

Name on Account :

Bank Name (branch info. included) :

Account No. :

Team Contact:

Contact Cell Phone No. :

Paste the screenshot of uploading account bankbook

\_\_\_\_\_ (month) / \_\_\_\_\_ (day) / 2024

Please Note:

1. The signing of this document is to confirm and agree the information provided is from all team members.
2. The amount of the grants is based on the number of races participated. The grant application starts at the closing of the competition. (June 14). The Receipt of Grants can be downloaded from the registration system on the event website. All application needs to be filled, signed, confirmed, and post or deliver to the Sports for All Division, Department of Sports, Taipei City Government. (No. 10, Sec. 4, Nanjing East Road) by June 26, 2024. Please indicating on the cover of the envelop "Grant Application for 2024 Taipei International Dragon Boat Championships". No late submission will be accepted.
3. The Receipt of Grants needs to be signed by the designated account holder listed in this Agreement.

(Appendix 9)

**2024 Taipei International Dragon Boat Championships  
Written Appeal Form**

Category of event		Name of complainant	
Name of team		Role of complainant	<input type="checkbox"/> team leader <input type="checkbox"/> coach <input type="checkbox"/> manager
Time of occurrence			
Description of Appeal			
Document/proof of evidence			
Ruling of the Referee Committee			
Signature	Complainant: _____ Chief of Referee Committee: _____ Date/time: _____		

Note: Any appeal that is not pursuant to the regulations will not be accepted nor processed.

( Appendix 10 )

## **2024 Taipei International Dragon Boat Championships Pre-Match Training Practice & Safety Guidelines**

1. The teams registered for the 2024 Taipei International Dragon Boat Championships may sign up for the practice/training session. Online sign up only (except for invitational teams). The closing of sign-up time is at 17:00 two days before the training day. (Please find the sign-up schedule on the event website.)
2. The pre-match training practice time: morning training sessions are scheduled in shifts from 6:00 AM - 11:00AM ;The afternoon sessions are scheduled from 1:30 PM to 4:30 PM. All teams must leave the water before 4:30 PM.
3. The participants for training and competition must be able to swim as well as passing a health examination. The participants are responsible for monitoring his or her physical condition before and during the training session. Proper warm-up is required before training/practice and the competition to avoid sports injuries.
4. All teams can only practice in the area and water lanes specified by the Organizer, which is 500-meter west and 500-meter east from the Dazhi Bridge. The water way divides in the center line. Keep to the right downstream and keep to the left when returning.
5. During the training and the competition, each team is required to stay within the assigned lane and a life jacket should be worn at all times. Seat switching is prohibited to avoid accident. It is required to follow the instructions of Organizer's staff and guards. Any violations will result in a warning for the first offense and subsidy revoking and race suspension at the second offense.
6. Rowing equipment needed can be borrowed from the management unit of the Organizer with signing up prior to the practice. At least 7 pairs of paddles and a helm for 15 participants are needed for Standard Dragon Boat. And 4 pairs of paddles and a helm for 9 participants are needed for Small Dragon Boat.
7. The organizer will provide the dragon boats, paddles, drumsticks, helms, life jackets and any needed equipment without any fees. It is the team's responsibility to return the lent equipment properly after use. In the case of lost or damaged equipment, the team will be paying the full price.
8. Please take good care of all the lent equipment. Other than Force Majeure, any purposeful discarding or damaging of the equipment or capsizing the dragon boat will result in disqualification from the practice. The team will also need to pay the full price for the damages. Any violations of local laws and regulations will be subject to investigation.
9. In case of a typhoon alert, heavy rain alert or any other natural disasters issued by the Central Weather Bureau prior to the training, please contact the Pre-Match Training Management Unit for updates on schedule change. If the waves get too high or a thunderstorm occurs



during practice or the competition, please follow the instructions of the Organizer /Management Unit and leave the water immediately.

10. The organizer reserves the right to stop training session and the competition for the safety of personnel and the operation of the event. No objections from teams will be accepted.
11. Please make sure to bring a photo ID for checking in at scheduled training. For local residence, Personal Identification Card is required. For foreigners, the passport or ROC (Taiwan) Resident Certificate is required. The ID provided on site will be scanned for identification and online insurance. Anyone who fails to bring a photo ID is not allowed to participate in Pre-match practice.
12. Each team should have their own steersperson/coxswain during practice.
13. It is advised for inexperienced or new steersperson to complete “Steersperson Workshop” before the competitions. The information of such training will be posted on the event website.
14. Any further information or revision will be announced by the Organizer as it occurs.

(Appendix 11)

## **2024 Taipei International Dragon Boat Championships Guideline for Pre-match Practice Sign-up**

1. Time and Dates: Every day from April 27, 2024 (Saturday) to June 2<sup>nd</sup>, 2024 (Sunday). Please note that for the consideration of local residence, no drumming is allowed between 6:00 AM and 8:00 AM. No drums nor drumsticks will be provided for the above-mentioned time slot. The Organizer may adopt or adjust the time and dates base on the weather condition, water condition, or any unexpected conditions.

2. Sign-up Procedure:

(1) Sign up: Online sign up only. Please sign up to reserve practice slots in the registration system.

(2) Open and Closing Time:

a. Slots are open for sign-up in 2 batches. The latest sign-up time is at 5:00 PM two days before the training day.

b. Sign-up system opens at 10:00 AM on April 19, 2024 (Friday) to sign up for practice slots between April 27, 2024 (Saturday) and May 17, 2024 (Friday). It will open again at 10:00 AM on May 8, 2024 (Friday) to sign up for practice slots between May 18, 2024 (Saturday) and June 2<sup>nd</sup>, 2024 (Sunday).

c. There are five slots for the morning session. Each slot is one hour. (See the chart below for slot hour)

d. There are three slots for the afternoon session. Each slot is one hour. (See the chart below for slot hour)

Number	Time slot	Note
1	06:00-07:00	Morning session
2	07:00-08:00	
3	08:00-09:00	
4	09:00-10:00	
5	10:00-11:00	
	11:00-13:30	Closed for readiness and break
6	13:30-14:30	Afternoon session
7	14:30-15:30	
8	15:30-16:30	

e. Ten standard size dragon boats and ten small size dragon boats will be provided for each training slot. The Organizer has the right to adjust the number of boats available for practice at any time according to relevant needs.

f. Closed training sessions are as follows:

- (a) Closed from 6:00 AM to 9:00 AM on April 27, 2024 (Saturday) for river worshipping of the opening of training.
- (b) Closed from noon of May 10, 2024 (Friday) and closed all day on May 11, 2024 (Saturday) for River Worshipping and Eye Dotting Ceremony.
- (c) Closed all day for June 3<sup>rd</sup>, 2024 (Monday) for site inspection and readiness for the Championships.

(3) Sing up is limited to two times daily (one in the morning and one in the afternoon).

3. Boarding conditions: Standard dragon boats require at least 7 pairs of paddles and 1 helm for a total of 15 people; small dragon boats require at least 4 pairs of paddles and 1 helm for a total of 9 people.

4. Others:

(1) Telephone sign-up and on-site sign-up are not accepted. Teams are required to complete their online reservation (sign-up) for practice slots or cancel them no later than 2 days before the practice date. Except for natural weather factors, if a team accumulates 2 missed practice sessions after making a reservation, the team's subsequent reserved practice slots will be cancelled to protect the rights of other teams and the effective use of resources. Teams with cancelled slot(s) can follow sign up procedure to sign up open slots.

(2) Please make sure to bring a photo ID when check in for training. For local residence, Personal Identification Card is required. For foreigners, the passport or ROC (Taiwan) Resident Certificate is required. The ID provided on site will be scanned for identification and online insurance. Everyone participated must follow all the rules set forth in the 2024 Taipei International Dragon Boat Championships Pre-Match Training Practice & Safety Guidelines. Anyone who fails to bring a photo ID will not be allowed to participate in practice.

(3) Pre-match training session is teams and their crew members and coaches registered for 2024 Taipei International Dragon Boat Championships. It is not acceptable to change dragon boat sizes or merge teams.

(4) Management staff for pre-match training: To be announced

(5) Drumming will be prohibited during May and June for the tranquility needed for national and high school exam days, final exam days and learning.

(6) If further rules and regulations needed in the future will be posted on site and on the event official website.

( Appendix 12 )

## Life Jacket Donning and Doffing Instruction for Taipei International Dragon Boat Championships

Donning Instruction- Step 1- Make sure to put on the vest with the front side up. The Logo is on the back side of the vest.



Front



Side



Back

Step 2 – Put on the vest and buckle up all the straps so that the vest is firmly on your body. (shoulder straps on both sides/waist straps on both sides/lower front strap)



Put the vest on front side up. The logo is on the back side of the vest.



1 Pull shoulder straps on both sides



3 Buckle the lower straps



2 Pull the waist straps on both sides



4 Pull and tighten the straps

Doffing Instruction – Pull back the straps to release the buckles and to remove the vest



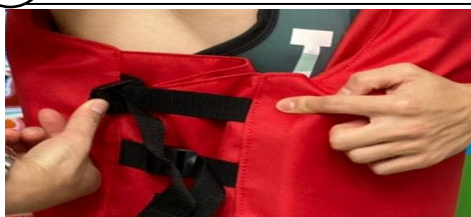
1 Thumb on the shoulder straps



3 Thumb on the lower straps



2 Push back to release the straps.



4 Push back to release the straps.



Release the buckles and take off the vest.

(Appendix 13)

## **Rules and Regulations for Simulation Pool**

### **Department of Sports, Taipei City Government**

1. It is regulated and governed by Department of Sports, Taipei City Government based on article 3 of Taipei City Government Venue Management Act.
2. The pool is 90 cm deep.
3. No business conduct is allowed at the venue.
4. It is forbidden to transfer partial or the whole venue for other parties.
5. Please abide by the followings to maintain the safety, order, and cleanness of the venue:
  - (1) Appropriate sports attire and proper warm up are required before entering the venue. If you experience cramps during practice, you should stop activities immediately.
  - (2) In order to maintain tranquility, please comply with the noise control standards issued by the Environmental Protection Department of the Executive Yuan and prohibit all types of equipment for noise (such as loudspeakers, amplifiers, gas whistle, drums, etc.).
  - (3) Do not bring young children or animals into the facility for safety.
  - (4) Do not smoke, eat, chew gum or betel nut, spit, discard garbage or cigarette butts, set off firecrackers, drink alcohol, fight, gamble, cook, camp overnight or any illegal conduct.
  - (5) It is everyone's responsibility to maintain the public facilities together. The Organizer will seek compensation from whoever caused or contributed to damages if damages occur. It is strictly prohibited to run, push, or tag, or chase within the pool or around the pool. The party involved will be responsible for any accident occurred due to any of the above acts.
  - (6) Anyone who does not abide by these rules of use and has been advised by management will be asked to leave the venue.
  - (7) In case of thunder and lightning, please stop all activities immediately and follow the instructions of the administrator/staff.
  - (8) The Department does not take responsibility for safekeeping of personal valuables.
6. The Organizer provides public paddles for practice free of charge. Each team shall return the paddle(s) intact after using it. If the equipment is damaged or lost, the responsible team shall pay for it.
7. The Department reserves the right to amend the regulations as needed.

(Appendix 14)

**Simulation Pool Training Sign-up**  
**2024 Taipei International Dragon Boat Championships**

1. Time and Dates: Practice trainings open every day from 8:00 AM- 10:00 PM between April 27, 2024 (Saturday) and June 2<sup>nd</sup>, 2024 (Sunday).
2. Procedure for signing up:
  - (1) Sign-up system opens at 10:00 AM on April 19, 2024 (Friday) to sign up for practice slots between April 27, 2024 (Saturday) and May 17, 2024 (Friday). It will open again at 10:00 AM on May 8, 2024 (Friday) to sign up for practice slots between May 18, 2024 (Saturday) and June 2<sup>nd</sup>, 2024 (Sunday).
  - (2) Please complete your reservation by 5:00 pm at the latest 2 days before the practice day. For the teams that wish to pay for the use of the practice area should contact Lucky Parking Limited (Tel: 03-486-2200, Mr. Huang or Mr. Jiang). No onsite registration (sign up) is provided.
  - (3) Teams registered for this year's Championships may register for practice through the registration system on the event website (<http://dragonboat.taipei>).
  - (4) It is limited to one session (an hour) a day for each team.
  - (5) If a team is unable to attend the practice, it should cancel the reservation by itself. If a team is absent from reserved practice for 2 times, the rest of the reserved practice sessions for the team will be canceled to protect the rights of other teams and the effective use of resources.